

MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Winterslow Village Hall, Middleton Road, Winterslow, SP5 1PQ
Date: 31 January 2013
Start Time: 7.00 pm
Finish Time: 9.10 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan, Cllr Christopher Devine, Cllr Julian Johnson and Cllr Keith Humphries, Cabinet Member for Public Health and Protection

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Area Manager
Lisa Moore, Democratic Services Officer
Tracy Carter, Service Director - Waste Management Services
Mal Munday, Integrated Youth & Family Support
Maxine Gibson, Area Manager, Integrated Youth Service (S&W)
Tara-Jane Hares – Youth Worker

Town and Parish Councillors

Alderbury Parish Council – A Newbery
Clarendon Park Parish Council – K Rodger
Downton Parish Council – B Cornish, C Hall, S Lacey, J Whitmarsh, N Wilson
& R Yeates
Firsdawn Parish Council – B Edgeley & M Villis
Grimstead Parish Council – L Bayford & G Bayford
Landford Parish Council – J Martin
Laverstock and Ford Parish Council – R Champion & V McLennan
Odstock Parish Council – R Parsons

Redlynch Parish Council – C Morrison & D Trick
West Dean Parish Council – H Urquhart
Winterslow Parish Council – D Newton & P Robinson

Partners

Police & Crime Commissioner's Office – Kieran Kilgallen
Wiltshire Fire and Rescue Service – Mike Franklin
NHS – Scott Carruthers

Total in attendance: 42

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman Councillor Richard Britton; welcomed everyone to the last meeting of the Southern Wiltshire Area Board. This would be the last meeting before the elections in May. The first scheduled meeting of the new Area Board would be held on Thursday 6 June 2013.</p> <p>The Chairman welcomed and introduced Councillor Keith Humphries, Cabinet representative for Public Health and Protection Services.</p>
2	<p><u>Apologies</u></p> <p>There were none.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 29 November 2012, were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>In relation to agenda item 11, Councillor Richard Britton noted for information that he was Chairman of the Police and Crime Panel (PCP).</p>
5	<p><u>Chairman's Announcements</u></p> <p>Work to create an online blog site for the Southern Wiltshire community area was underway. The site could be used to present information on community matters and to promote local events and activities.</p> <p>The site would be launched on 25 February 2013, further details would be circulated by Tom Bray, Community Area Manager.</p>
6	<p><u>Current Consultations</u></p> <p>The Board noted the current consultation details provided in the agenda. For further information or to take part in any of the current consultations online, follow the link: http://consult.wiltshire.gov.uk/portal</p>
7	<p><u>Cabinet Member - Cllr Keith Humphries</u></p> <p>Councillor Keith Humphries, Cabinet member for Public Health and Protection Service, gave an overview of some of the areas of his responsibility.</p>

	<ul style="list-style-type: none"> • Over the last year and a half the council had been working to integrate public health as much as possible into all services provided by local government. • Childhood obesity was a national problem, with rates rising over recent years. Wiltshire however is one of two councils across the country, to have achieved a drop in childhood obesity figures last year. • In and around Salisbury, there are alcohol related issues, with 1 in 65 people being admitted to hospital with alcohol related illnesses and injuries. <p>Comments and questions included:</p> <ul style="list-style-type: none"> • Recent proposals to devolve the work of the Lorry Watch from Trading Standards to Parish and Town Councils was not supported. Answer: There are issues over the length of time it takes to track down the owner of a vehicle. It is not as simple as just entering the number plate details, as other criteria are also required, to form a valid search. The council used to support this work but as numbers have increased, there are too many now. The council holds a license to operate the search system and are currently looking to see if the parish councils can operate under the same license, so that they would not have to pay for their own. This issue will be discussed in more detail and proposals will be drawn up. Parish Councils will be given the chance to feed into the debate.
8	<p><u>Wiltshire Council's Items for Information</u></p> <p>The Board noted the update on the Wiltshire Online, Connectivity and Provision, which was attached to the agenda.</p> <p>The Chairman added that the contract for broadband provision had recently been signed and that a super fast broadband project was now underway.</p>
9	<p><u>Our Community Area</u></p> <p><u>Fire & Rescue Service</u></p> <p>Mike Franklin showed the Board an example of a flashing armband which had been funded by Public Protection, for distribution to local school children in years 5 to 6. Some of the armbands had also been set aside for distribution from the local fire station to those who would be made safer by being more visible at night. The December update was attached to the agenda.</p> <p><u>Wiltshire Fire Authority</u></p> <p>Councillor Devine had attended a meeting of the Fire Authority where they had been working to set the budget. The budget had been cut by 4/5 million, one</p>

consideration was the possibility of raising the precept to cover cuts. Talks were underway with the Fire Fighters Union on the resource transformation in order to reshape the fire service to best serve Wiltshire.

Police

A written update was attached to the agenda.

Youth Service Update

Mal Munday (Head of Service: Integrated Youth & Family Support) delivered a presentation to the Board which included:

- **Integrated Youth Service 'Offer'**

The Integrated Youth Service spans the open access offer (youth clubs and settings) in addition to 'targeted/specialist' youth work involving young people who have had issues with substance abuse, may be unemployed or not on a training course or who have been involved with the youth offending team. This includes working with those who have committed serious offences.

Open Access (Youth Club work) is needs led, where we are able to offer developmental opportunities for young people to help them meet some of their aspirations.

Wiltshire council is one of the few councils across the country which has retained an in-house open access youth offer. The Leader of the Council Councillor Jane Scott has made a commitment to provide open access youth services. However we do not have infinite resources and must allocate our budget accordingly to enable us to provide all of the services we offer.

- **Funding and resources for Southern Wiltshire**

In the Southern Wiltshire community area, there is an allocation of £33,000 (direct youth work hours costs with other on-costs stripped out) which could be used for open access youth services, out of that £17,500 is spent on the services of a Youth Development Team Leader. The remainder pays for youth work hours up to 26 hours a week.

It is important that the community is involved when deciding on how best to distribute the 26 hours of youth work around the community area. If that had not happened in the past then it should start from now on. Mr Munday apologised if the perception was that the communication has recently not been as good as it could have been. A meeting with the Youth Development Team Leader will be arranged after her return from annual leave in order to feedback on the key issues.

- **11 to 19 Strategy**

The 11 to 19 Strategy was signed off by Cabinet in September 2011. The strategy involves working closely with third sector voluntary organisations

in providing opportunities for young people to come together to form 'Youth Advisory Groups' (YAG's) in each community area. The YAG would work as a statutory part of the Area Board to enable a true dialogue between young people representing their community area and the Area Board.

- **Issues for the area**

The Youth Service Coordinator for the Southern Wiltshire area was Tony Nye, who was at present on a secondment in another part of the county, covering a temporary senior position during a period of maternity leave. Tony would shortly be returning to the Southern Wiltshire (in March /April 2013) following this secondment and would be bringing newly developed skills with him. It is not possible to prevent council staff from applying for progression and developmental opportunities which they have a right to do under their terms and conditions.

Individual issues could be discussed outside of the meeting by contacting Jaki Farrell, Youth Development Team Leader jaki.farrell@wiltshire.gov.uk .

Maxine Gibson circulated a written update which is attached to the back of these minutes.

Questions and comments included:

- The Chairman asked for a projection on remaining unspent funds for the Southern Wiltshire area following periods of vacancy through the year. **Answer:** Mal agreed to calculate the figures to establish whether all of the budget for 2012/13 had been used or not, and would forward the information to the Chairman.

Action: Mal Munday

- Can unspent funds be moved from one area's budget to another? **Answer:** No we do not have the power to move money from one community area to another to meet needs. This would impact on other areas who would be unhappy about such an approach.
- When will the Urbie Bus be back in use? **Answer:** The Urbie bus is currently broken, it will now be fixed and back in use as soon as possible. This will be referred to Jaki Farrell for resolution
- How many young people are you accessing in our community area? **Answer:** Maxine Gibson explained that the update circulated at the meeting contained a breakdown which included the location, time and attendance of all youth clubs in southern Wiltshire (a copy of the update is attached to the end of these minutes).

The Youth worker, Tara-Jane Hares would be working with Jaki Farrell on

her return from annual leave to raise the attendance figures by advertising the clubs locally.

In Winterslow they have lots of volunteer workers at the youth club and are able to gather 30 – 50 young people to their club. The youth service go in to provide assistance, but the club is largely provided by volunteers from within the community. We would like all youth centres to operate like this.

In Old Sarum there are many young people with an interest in art, so planning for an art project is underway with the help of local artists.

- Councillor McLennan praised the work of Tony Nye at Old Sarum following the Area Board's request for youth provision there, adding that he was pleased that 10 – 15 young people regularly attended the youth club there.

The Chairman thanked Mal, Maxine and Tara for coming to present information and answer questions.

Good Neighbour Scheme

Nicola Wilson, local scheme coordinator for Southern Wiltshire, came to promote the Good Neighbour Scheme which was gradually being rolled out across the county.

The scheme aimed to help older residents in the community to keep functioning in their own homes. A local coordinator visits elderly people in their homes to assist them in gaining access to services they require.

Downton was now in the second phase of the scheme and had assisted over 2,700 clients in the last two years.

The only area not covered by the scheme was Laverstock and Ford due to its proximity to Salisbury. Councillor McLennan noted that Laverstock and Ford Parish Council were not aware of this and would like to be included in the scheme available to the rest of Southern Wiltshire. Nicola agreed to feed the comments back to the scheme.

Action: Nicola Wilson

The scheme could not be carried out without the help of local people, to get to know who is in need of the scheme you need publicity and local knowledge. Nicola would like to hear from anyone who could act as a contact for the Coombe Bissett area, in pointing out possible new clients in need of assistance from the scheme.

Nicola would be contacting all parish councils to promote the scheme. A flyer was circulated at the meeting, a copy of this is attached to the end of these

	<p>minutes.</p> <p><u>Wiltshire Involvement Network (WIN)</u> A written update was attached to the agenda.</p> <p><u>NHS</u> December and January written updates were attached to the agenda and available at the meeting.</p> <p><u>Southern Wiltshire Issues System</u> New Issues were coming in steadily, most of these were Highways based. For updates on individual Issues you can check the progress online by following the link: http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Southern%20Wiltshire or contact Tom Bray, Community Area Manager for more information.</p> <p><u>Community Area Transport Group (CATG)</u> New non maintenance schemes could now be submitted for consideration by the CATG for funding in 2013/14, via the Issues System online.</p>
10	<p><u>NHS Reforms - Clinical Commissioning Group</u></p> <p>The Board received a presentation from Scott Carruthers, Group Director for the Sarum Locality.</p> <p>The three former Clinical Commissioning Groups (CCG) decided to form one CCG. This was achieved in March 2012. The CCG is GP led, which allows voices of the patients to be heard, as well as involvement from other healthcare professionals.</p> <p>Some of the work underway includes:</p> <ul style="list-style-type: none"> • Improvements to waiting times for hospital referrals. • Transformation of community services, to promote joined up working with other services. • Projects to make Primary Care staff available to those attending A & E departments with minor injuries and complications.
11	<p><u>Police and Crime Plan Consultation</u></p> <p>Kieran Kilgallen, Chief Executive to the Office of the Police and Crime Commissioner (PCC) delivered a presentation on the Police and Crime Plan Consultation.</p>

The PCC's role is to commission services to cut crime and deliver an effective and efficient police service. The PCC will set a five year Police and Crime Plan, which will set the strategic direction of policing in Wiltshire and Swindon. Engagement and consultation about the plan will take place as follows:

Date	Activity
14 and 18 January	Community and voluntary sector workshops in Salisbury and Swindon
6 February	PCC will be putting the budget to the Police and Crime Panel for their approval
18 February	Publication of draft plan on PCC website – www.wiltshire-pcc.gov.uk
18 February – 10 March	Formal public consultation via a website feedback facility
28 March	Publication of final plan

Questions and comments included:

- The Chairman noted that the Police and Crime Plan must also go to the Police and Crime Panel for approval. The panel will hold the PCC to account for the Plan's delivery and will fulfil an important role in scrutinising the work of commissioner.
- Swindon Borough and Wiltshire Council's Community Safety Partnerships will both lose a chunk of their budgets to the Commissioner as will Public Health, will there be any consultation with those two organisations? **Answer:** Yes, at present we are working closely with the PCO's and the Neighbourhood Policing Teams, when we are certain of what is deliverable, then we will go for consultation.
- In cases where you are looking to share premises with Councils, are you also including shared sites for the Fire Service? **Answer:** We certainly are considering these options. The local authorities have depots which may be viable options.

The elected Police and Crime Commissioner; Angus Macpherson would be visiting all 18 Area Boards during 2013.

The Chairman thanked Kieran for his presentation.

12

Footpaths Update - Area Board Theme 2012/13

Councillor Leo Randall gave an update on the progress of the Footpath Project since the last meeting.

A well attended Footpath meeting was held on 28 January 2013, those in attendance were positive and enthusiastic about moving the project forward by forming a working group to continue with future action days and fundraising.

Come along to any of these activity days	
February	Where? Time: 9.30am to 4pm
Feb-18	Winterslow
Feb-23	Downton (Saturday)
March	
Mar-04	Winterslow
Mar-25	Alderbury
April	
08-Apr	Winterslow
15-Apr	Grimstead
27-Apr	Downton (Saturday)
May	
20-May	West Dean

Walks Guide

Tom Bray, Community Area Manager would be contacting those parishes which had not yet submitted walks in their area. Once all of the details had been collated work would be underway to look at producing a document for publication.

Tom urged everyone to promote the above dates locally to gain as much interest in the scheme as possible.

Tara, Youth Worker, asked if the young people could be involved with the activity days. Tom confirmed that the activity days were an opportunity for everyone to come together and offer as little or as much help as possible.

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Volunteering Awards

The Board had received six nominations for the Volunteering awards for 2012/13. The Chairman proposed increasing the amount of funds allocated to this project from £200 to £300, to enable awards to be made to all six applicants.

Decision

The Southern Wiltshire Area Board granted a further £100 towards the Voluntary Awards project for 2012/13.

The Chairman explained that each award would be handed out individually by the relevant local ward member, at a time arranged by them in liaison with the recipients.

The winners of the Southern Wiltshire Volunteering awards for 2012/13 were:

Working together with young people in our community

Carolyn Port (Winterslow Youth Zone and Play Day)
& Richard Rendall (Whiteparish Youth Club)

	<p><u>Working to support older people in our community</u> Whiteparish & Landford LINK Scheme</p> <p><u>Working to help keep our community safe</u> Whiteparish First Responders</p> <p><u>Working to improve our footpaths</u> South Wiltshire Ramblers' Heavy Gang & Mick Avery – Landford Footpath Group</p>
14	<p><u>Community Area Grants</u></p> <p>The Board considered two applications for funding from the Community Area Grant Scheme for 2012/13. The Chairman invited applicants present to speak in support of their applications, following discussion the Board members voted on each application in turn.</p> <p><u>Decision</u> Winterslow Youth Zone was awarded £300 to purchase a new table tennis table.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2012/13 and demonstrates a direct link to the Community Plan for 2010 - 15 as detailed in the Officer's report.</i></p> <p><u>Decision</u> 5 x 5 x 5 = Creativity was awarded £2,400 towards a community art project at Old Sarum.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2012/13 and demonstrates a direct link to the Community Plan for 2010 - 15 as detailed in the Officer's report.</i></p> <p><u>Other Funding - Young People's Music Festival Project</u></p> <p>There is a Youth Music Festival being organised for July 2013 that will involve school workshops leading up to the event. The event will comprise of an area for young people to perform the music they have created in the workshops and also a play day style market place.</p> <p>The festival will take place in Salisbury but would be involving all Southern Wiltshire schools and young people in the event and workshops leading up to it. The funding bid is yet to be drawn up as the project is still in planning stages but the Community Area Manager recommend that the Area Board sets aside any remaining youth funding to this project. A further application for funding towards this project could also be submitted at the June 6th meeting.</p>

	<p><u>Decision</u> That the Southern Wiltshire Area Board allocates the remaining £827.60 in the Youth Funding budget for 2012/13, to the Youth Music Project, due to take place in July 2013.</p>
15	<p><u>Delegation of Authority</u></p> <p>This item was withdrawn from the agenda.</p>
16	<p><u>Closing Remarks - Four Years of our Area Board</u></p> <p>As this was the last Southern Wiltshire Area Board meeting of a four year cycle, the Chairman highlighted some of the achievements of the board during that time.</p> <p>The Area Board had helped to fund around 80 individual community projects over the last four years, by awarding £207,329 of Area Board funding, which had been instrumental in levering around three times that amount in additional other funding, towards these projects.</p> <p>Due to the elections in May, there would be a four month gap until the next scheduled Southern Wiltshire Area Board meeting on Thursday 6 June 2013. Work would not stop during this time, Board Members remain in post until the elections, and would be working with Officers to progress Area Board projects within the community area.</p> <p><u>Community Plan – Action Points</u></p> <p>A copy of the Southern Wiltshire Community Plan Action Report was attached to the agenda, detailing tangible action points for the Area Board, on what had already been carried out and work that still needed completion. The report also includes a list of suggested actions for parish councils. The Chairman invited parish councils areas of the document specific to them.</p> <p>As this was the last meeting, the Chairman thanked the Officer’s and Members for their contribution to the board over the last four years.</p> <p>The Chairman also received congratulations from Board Members and Parish Councillors for his efforts as Chairman over the past four years.</p>
17	<p><u>Close</u></p>
<p><u>Attachments</u></p>	

Youth Work Report to Southern Wiltshire Area Board – 31 January 2013

Background

Youth work is a part of the Integrated Youth Service and we provide a range of services to young people from open access youth work to targeted support for those young people with additional needs to young people requiring specialist services.

Youth Work Offer

“Wiltshire Council’s Youth work provision is ‘needs led’, developmental and community based. It is built on a youth work curriculum. This means: that we keep the needs of young people central to our practice at all times; that we work with them in the context of their own communities; and that we help them to develop the wide range of skills, knowledge and understandings they need to make a success of their transition from ‘child’ to ‘independent adult and active citizen’. Clearly, this indicates that there is far more to youth work than the stereotype of supervising young people playing pool and table tennis in youth clubs. The latter bears little relation to the reality and breadth of the work, which when accurately described is all about the skilful and subtle art of informal education” **Learning from Life, July 2010, Wiltshire Council**

Future of Youth Work in Tidworth

Since 2009 the Council has used the Staffing Funding Formula to allocate the funds we have available across each Community Area so that everyone can see that there is a fair allocation. The formula is as follows:

- 25% of the total budget as a fixed amount for each community area
- 50% based upon the numbers of 13-19 year olds in each community area
- 10% based upon deprivation using the indices of multiple deprivation
- 10% based upon rurality/sparsity
- 5% held centrally to cover emergency and/or training/maternity cover

There are no current plans to change this arrangement so whatever the size of the youth work budget it will be allocated across the County using the above. Clearly I do not know what the future holds or how the Council will decide what it’s priorities are in the future, but to date Wiltshire has remained committed to providing services for young people at a time when other Authorities have significantly reduced their spend on youth work.

Youth Advisory Groups (YAGs)

The Wiltshire 11-19 Commissioning Strategy was agreed by Cabinet and the Wiltshire Children & Young People’s Trust in September 2011. This included the implementation of a new local Youth Work Offer.

Part of the Wiltshire Youth Work Offer includes the formation of Youth Advisory Groups with standard terms of reference in each community area, led by young people. These groups will be linked to Area Boards and chaired by a young person under 25. Over 50% of the members will be under 19 years of age and the groups will play a key role in improving the coordination of positive activities for young people in local areas. This will involve encouraging partnerships that avoid overlap and fill gaps.

The groups will also be involved in planning and shaping local services from a young person’s perspective. Furthermore they will help local young people know what opportunities and activities are available for them to

access. Mechanisms will be established so that knowledge and ideas can be shared between the groups across the county.

The purpose of YAGs is to build on the work which Area Boards and young people have completed through their local Community Area Young Peoples Issues Group (CAYPIG) around increasing the voice and influence of young people. YAGs are a development of the CAYPIG and will be very much an opportunity for young people to hold local providers of services, including Wiltshire Council, to account for the service they provide and to also work with young people to see how we can improve services.

It is for each Area Board to decide through consultation with young people whether they wish to retain the CAYPIG and link this to the YAG or to replace the CAYPIG with the YAG. This is a local decision and to date across the County different community areas have taken different decisions which is fine as we are keen to respond to local demands. This is part of our ongoing commitment to ensure that young people are involved in influencing the design and delivery of services they use and key to this is the involvement of young people in Area Boards.

Local Youth Work Activity in Southern Wiltshire

Staffing: Lead Assistant Youth worker and 2 Assistant Youth Workers

Downton: Wednesday 7.00 – 9.30pm average 2-3 young people

Old Sarum: Thursday 6.30 – 9.00pm average 10-15 young people

Winterslow: Friday 8.00 – 10pm average 30-50 young people

Alderbury: Monday 6.45 – 7.45pm Football – currently not running: dark nights/ bad weather

Leisure Credits: Runs during holiday periods. 15 – 20 young people involved. 2 young people gained 10 credits for first time in the area. Teamed up with Mere, Tisbury, Westbury & Warminster for reward trips to Basingstoke and Thorpe Park

Qualifications: 3 young people have completed their peer leadership training and are currently working their hours in their local youth clubs (2 at Old Sarum; 1 at Winterslow).

Supporting other agencies in the community

- The Conservation Volunteers

YAG

Exploratory discussions have been had with young people with regard to the establishment of a YAG. Further discussions are needed with key adults and it is hoped to hold an initial meeting if possible before the end of February.

Development Areas

Projects are being explored which will focus on arts and conservation.

Art: The Lead Youth Worker is currently linking with a local artist to create an art mural over a 10 week period, which will contribute to the ASDAN award for the young people involved.

Conservation: The Lead Youth Worker is intending to explore with the community ideas where young people can support the local environment.

Maxine Gibson
Area Manager Integrated Youth Service (S&W)
Date 31 January 2013

Southern Wiltshire Rural Community Area



Wiltshire Good Neighbours can put older residents in touch with the services and people who can help them to live more independent lives. We can provide information on a variety of topics & these may include:

- Befriending services and social activities
- Benefits
- Transport
- Healthcare
- and many more.....

If you think we can help you to find the services you need then give us a call on 07557 110415 or e-mail southernwiltshiregnc@communityfirst.org.uk



Wiltshire Good Neighbours is a free & confidential service

For further information, please contact The Wiltshire Good Neighbours Team on: 01380 732828 or email us at wgn@communityfirst.org.uk

visit us at www.wiltsgn.org.uk



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